

14 January 2020

Client Name _____

Company Name _____

Company street address _____

Company city Postal Code _____

Dear _____,

We are pleased to extend our FEA member special for publication of _____ (**hereinafter "Company"**) products in UK Sp Share and UK Sp Quote at no charge for 2020. There are no additional charges for hosting your products in Sp Share in 2021 and while the multi-year contract remains in place with FEA. Publishing your product information to Sp Quote will be billed annually for 2021 and beyond if you choose to continue to participate.

Hosting and Publishing Costs

Item	Description	Net Pricing	Total
1	2020 Sp Share hosting		No Charge
2	2021 Publish to Sp Quote	GBP 1,500	GBP 1,500

1.1 SP shall publish the electronic product catalogue with the most current technical and Product Information that has been supplied by the Company. For purposes of this Agreement, "Product Information" shall mean and include all non-sensitive data that is commonly found as publicly available information describing the type, dimensions, weight, presence, materials, connection points, etc., of a product as well as the commercial code, short description and long description of the physical product. **COMPANY** retains all rights to the Product Information and Requested Material and its derivatives in the electronic catalog. As such **COMPANY** is responsible for the correctness and completeness of the disclosed data and represents and warrants that it has the right to provide the Product Information and Requested Material to SP for SP's provision of Services under this Agreement.

- 1.2 SP will create and publish an electronic catalogue of information using the Requested Material and Product Information so that all Company equipment is easily searchable and identified within the Specifi® platform. For purposes of this Agreement, "Requested Material" shall mean the most up-to-date publicly available price list for all designated equipment, technical data sheets with two dimensional representations of the equipment (plan, front, lateral, or DWG), technical information on connection points of equipment (electric, water, gas, drainage, etc.).
- 1.3 SP will organize all equipment into the Specifi® proprietary database format so the **COMPANY** Product Information is easily accessible in the Specifi® platform. SP will distribute all Company price list and Product Information including CAD and BIM symbols that have been designated by the Company through the Specifi® platform.
- 1.4 SP will provide **COMPANY** with one subscription to its Specifi® electronic catalog, from which the Company will be able to assess the quality, completeness and correctness of the electronic catalogue and create technical product marketing material.
- 1.5 Invoices for 2021 may be paid by cheque, credit card, or bank draft. Non-payment will result in removal of **COMPANY** products from publishing to the Sp Quote program without penalty. Continuation of payment constitutes both verification of the accuracy of **COMPANY** information in and approval for the continuation of product publication in the Sp Quote program.

The **COMPANY** shall provide SP with requested material and Product Information and shall designate a Technical Manager(s) to facilitate the transfer of Product Information under this Agreement. The Customer shall have the sole responsibility of notifying SP of changes to the Technical Manager contact information.

	Technical Manager
Name:	
Title:	
Phone:	
Email:	

We look forward to working with you and your team,

With warm regards,

Nic Banner
VP Sales UK & Ireland
Specifi Europe, S.r.l.

PS Attached is the Content form for your team's use

Approved this day by:

Specifi Europe, S.r.l.

COMPANY NAME

Signature

Signature

Printed Name

Printed Name

Date

Date

Sp Share Content Repository Form

Manufacturer Pricelist

XLS or CSV preferred, each attribute in a separate field

Model, Short Description (Category), Long Description

Price, Selling Unit, Purchasing Factor

Width, Depth, Height, Weight

Freight Class, Shipping Weight, Cube, GTIN, FOB Shipping City and Postal Code

Connections (e.g., power, phase, diameter and X, Y, Z orientation)

Information provided to and received from CaterQuotes.

Submittal report reflecting current pricelist/catalog

All 2D or 3D DWG or .RFA files, Technical sheets with images of the product (top, front and lateral); indicate how they are associated with models

Information provided to and received by KCL

All 2D or 3D DWG or .RFA files, Technical sheets with images of the product (top, front and lateral); indicate how they are associated with models

Other Information

Catalogue pages

Cut sheets or spec sheets (Listing certifications, energy code compliance, etc.)

Option and accessory codes and rules

Information on how equipment is configured

JPEG, DWG, RFA and PDF's associated with each model where available

Warranty, Service and Installation manuals,

Specifi Europe Content Team Contacts

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